

## RISK COMMITTEE OF THE BARBICAN CENTRE BOARD

Tuesday, 10 June 2014

Minutes of the meeting of the Risk Committee of the Barbican Centre Board held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Tuesday, 10 June 2014 at 1.45 pm

### Present

#### Members:

|                                         |                                  |
|-----------------------------------------|----------------------------------|
| Deputy Catherine McGuinness (Chairman)  | Brian McMaster (External Member) |
| Deputy John Tomlinson (Deputy Chairman) | Keith Salway (External Member)   |
| Lucy Frew (Ex-Officio Member)           | Jeremy Simons                    |

#### Officers:

|                     |                                    |
|---------------------|------------------------------------|
| Matthew Pitt        | Town Clerk's Department            |
| Paul Nagle          | Chamberlain's Department           |
| Sir Nicholas Kenyon | Managing Director, Barbican Centre |
| Niki Cornwell       | Chamberlain's Department           |
| Michael Dick        | Guildhall School of Music & Drama  |
| Sandeep Dwesar      | Barbican Centre                    |
| Leonora Thomson     | Barbican Centre                    |
| Nigel Walker        | Barbican Centre                    |

- 1. APOLOGIES**  
There were no apologies.
- 2. DECLARATIONS BY MEMBERS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA**  
There were no declarations.
- 3. MINUTES**  
**RESOLVED** – That the public minutes and non-public summary of the meeting held on 14 January 2014 be approved.
- 4. CITY CORPORATION RISK MANAGEMENT UPDATE**  
The Committee received a report of the Chamberlain presenting an update on the Corporate Risk Register and the City Corporation's new Risk Management Strategy.

The Deputy Chairman requested a report be brought to the next meeting which outlined how the Centre could take forward the changes to Risk Management outlined in the new corporate strategy.

**RESOLVED** – That the report be noted.

5. **INTERNAL AUDIT UPDATE**

The Committee received a report of the Chamberlain providing the Committee with an update on the progress of Internal Audit reviews undertaken at the Barbican Centre since the last report made in January 2014.

In response to a Member's question, the Chamberlain responded that within the Audit Team there were two specialist Information Services (IS) Audit Managers. He added that a three year cyclical review was undertaken with year on year follow up on IS defence issues.

The Chairman requested a short briefing report on the IS defence processes and procedures.

In response to a Member's question, the Chief Operating and Financial Officer responded that where touring exhibitions went into new and unknown areas there were greater risks even where the Centre acted to minimise this.

**RESOLVED** – That,

- a) the report be noted;
- b) a report detailing IS defence measures at the Centre be brought to the next meeting; and
- c) a report updating Members on progress with implementing changes to risk management at the Centre following the recent change to City Corporation Risk Management Strategies be brought to the next meeting.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no urgent items.

8. **EXCLUSION OF THE PUBLIC**

**RESOLVED** – That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items, on the grounds that they involve the likely disclosure of Exempt Information, as defined in Part 1, of Schedule 12A of the Local Government Act.

| <u>Item No.</u> | <u>Paragraph No.</u> |
|-----------------|----------------------|
| 9 – 15          | 3                    |
| 16              | -                    |
| 17              | 3                    |

9. **NON PUBLIC MINUTES**

**RESOLVED** – That the non-public minutes of the meeting held on 14 January 2014 be approved.

**Matters Arising:**

**Maintenance Contract Issues**

The Chamberlain advised that she was working with departmental colleagues to resolve the outstanding cost issues via a claim for compensation. The Operations and

Buildings Director confirmed that his team was working closely with the City Surveyors Department to minimise disruption from the current contract.

10. **OUTSTANDING ACTIONS**

The Committee considered a report of the Town Clerk.

11. **RISK REGISTER UPDATE**

The Committee received a report of Chief Operating and Financial Officer.

**RESOLVED** – That the report be noted.

12. **JUST JAM: FOLLOW UP**

The Committee received a verbal update by the Director of Audiences and Development.

**RESOLVED** – That the update be noted.

13. **DEMONSTRATIONS/PROTESTS AT THE BARBICAN CENTRE**

The Committee received a report of the Chief Operating and Financial Officer.

**RESOLVED** – That the report be noted.

14. **HEALTH AND SAFETY UPDATE**

The Committee received an update by the Operations and Buildings Director.

**RESOLVED** – That the update be noted.

15. **DESIGNING 007: FIFTY YEARS OF BOND STYLE - EXHIBITION IN MOSCOW**

The Committee received a report of the Chief Operating and Financial Officer.

**RESOLVED** – That the report be noted.

16. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was one urgent item.

**The meeting ended at 3.27 pm**

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Chairman

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